



Mareeba Multicultural Festival

STALLHOLDER INFORMATION

How to apply

Thank you for your interest in participating in the Mareeba Multicultural Festival.

Please complete the Application Form (*page 3*) to assist us in correctly allocating sites. Incomplete or non-compliant Application Forms may result in an unsuccessful application.

1. Commercial food vendors **must hold** an appropriate Food Business or Temporary Food Licence and proof to be provided by each food vendor prior to the event.
2. Public **and** Product Liability Insurance **must be held** and proof provided by each stallholder prior to the event.
If you don't have Public and Products liability insurance and would like to be part of the insurance being taken out by the Festival Committee, please tick that option on the application form.
3. All electrical equipment (including extension leads) **must have current test and tag**. No double adaptors are permitted to join leads. Power boards are permitted.
4. All gas bottles must be currently in test at the time they are used.

Send Application Form and Insurance (Certificate of Currency) to;

Email: info@mareebamulticulturalfestival.com

Mail: Mareeba Multicultural Festival, PO Box 1336, MAREEBA QLD 4880

Should you require any further information, please contact;

Frank Avolio, mob. 0408 166 969

or email info@mareebamulticulturalfestival.com

We will do everything possible to assist you in complying with all legal requirements.

Stallholder Checklist:

- Application Form
- Food Licence/Registration
- Public and Products Liability Insurance

Please retain the Terms and Conditions page for your information.....



Mareeba Multicultural Festival

STALLHOLDER

TERMS AND CONDITIONS

All stallholders at the Mareeba Multicultural Festival are permitted to be stallholders on the following Terms and Conditions. Please note that failure to comply with these terms and conditions may result in stall closure and exclusion from exhibiting. In the event of exclusion, any resulting costs will be entirely the responsibility of the stallholder.

Food Handling

Mareeba Shire Council provides information kits for temporary food licences, ph: 1300 308 461.

Insurance

- All stallholders must attach a current '**Certificate of Currency**' for Public and Products Liability Insurance of at least \$20,000,000 with their application form;
OR
Tick the option to be part of the Committee's Public and Products Liability insurance. (a fee for this will apply, please contact Helen Irwin for further information, ph: 4086 4647).
- All stallholders are responsible for any personal accident to themselves, their employees, volunteers, contractors or agents whilst on site.

Power Supply and Gas Bottles

Electrical and gas appliances and leads must be tagged, tested and approved before arrival at site and must be tagged within the previous 12 months. Appliances not tagged and tested cannot be used at the event.

Stall Requirements

You are required to provide everything that you need on the day.

- Acceptance to participate in the Mareeba Multicultural Festival is at the discretion of the Festival Committee.
- Site allocation is at the discretion of the Festival Committee.
- NO alcohol is to be provided from stalls.
- NO raffles are to be conducted at this event.
- Please mark your stall with a sign displaying the name of the nationality you are representing.
NO flags on stalls please.
- The Mareeba Multicultural Festival Committee will not be responsible for loss or damage to any property of a stallholder.



Mareeba Multicultural Festival

STALLHOLDER APPLICATION FORM

Please submit your application as soon as possible.

CONTACT DETAILS *Please print all answers.*

Organisation (if applicable):	
Contact Person:	
Telephone: Mobile:	
Postal Address:	
Email Address:	

FOOD LICENCE

We have an annual Food Business Licence or Temporary Food Licence,

Reference #

Not-for-profit organisations must complete an Application for a Temporary Food Licence (no fee applies) and return that to Mareeba Shire Council prior to the event (PO Box 154 Mareeba or 65 Rankin Street, Mareeba).

Please contact Mareeba Shire Council Environmental Health on 1300 308 461 to determine your food compliance requirements.

PUBLIC AND PRODUCTS LIABILITY INSURANCE

Certificate of Currency attached, or

I would like to be covered by the insurance being taken out by the Mareeba Multicultural Festival committee (fee applies).

The contact for enquiries about this insurance is Helen Irwin, ph: 4086 4647.

SIGNATURE OF APPLICANT I have read and accepted all the terms and conditions.

_____ Date: ____/____/____
Signature of contact person

Please return to;

Email: info@mareebamulticulturalfestival.com

Mail: Mareeba Multicultural Festival, PO Box 1336,
MAREEBA QLD 4880.